

CITY OF HOLLISTER TREE PLANTING POLICY

To support the planting of trees in the City of Hollister and to promote a sense of community by involving the residents in the selection of the tree planting location, the following tree planting policy has been created by City Staff and adopted by the City Council of Hollister.

This policy is administered by the Public Works Director, who is authorized to make exceptions to any part of the policy if it is in the best interest of the City of Hollister and the residents of the City to do so.

Trees planted in the right of way (ROW), or in easements, are the property of the City and will be maintained by the City, however irrigation of the newly planted trees will be required of the resident requesting the new tree.

The following steps must be followed:

1. Complete a Public Works Department (PWD) Street Tree application and submit it to PWD for review and approval (available on City website). Approval will involve determining if there are proper clearances from existing utilities (e.g. water lines, sewer lines, etc.).
2. Choose a tree from the Approved Street Trees List (subject to approval by Public Works Director).
3. City staff will inspect the location to determine if it is a suitable site that meets the requirements below.
4. If approved, the City will place the location on a list. Once there are a sufficient number of approved locations to make planting the trees efficient (about 5 and/or at the discretion of the Director), the trees will be planted.
5. Once a location is approved, and placed on the list, it will remain on the list until planted.
6. Trees planted in violation of this policy are subject to removal by the City without compensation to the current or future resident.

The site requirements are based on current City of Hollister Standards & Specifications. The tree may not be planted closer than:

- 20' from a utility pole or streetlight
- 10' from a fire hydrant
- 10' from driveway approach
- 40' from any other ROW tree. (Permission might be granted if there is not *exactly* 40', depending on the distance between it and any private trees nearby.)
- 50' from the beginning of the curb return (BCR) on the approach to an

intersection

- 15' from the end of the curb return (ECR) on the exit side
- 5' from a buried utility service lateral
- 5' from house walks
- 3' behind the back of the sidewalk when the sidewalk is adjacent to the curb and public right of way exists
- 2.5' from either the curb or sidewalk edge where a park strip exists (in other words, a minimum ROW area of 5' between curb and sidewalk is required)
- A new tree shall not be planted on top of an existing tree stump.
- The location will require an irrigation source installed and maintained by the resident before the tree will be planted.